

EAGG POLICY ITEMS

Meetings

The EAGG holds regular membership meetings on the 2nd & 4th Tuesday of each month with meetings beginning at 7:30AM and ending at 8:30AM. Exceptions to this schedule i.e.: regular meeting weeks that contain a major holiday, are to be approved by a majority of the membership. Location of the meeting site is to be approved by a majority of the membership.

The EAGG Board of Directors shall meet a minimum of at least once a month. Time and location to be agreed to by a majority of the board members.

As a general rule, the meeting will begin promptly at 7:30 AM. The general format of the meeting is as follows

- Welcome to membership
- Pledge of Alliance
- Devotion
- Introduction of visitors
- General information
- Topic of the day and/or Speaker
- Lead Sheets
- Closing Comments

Principal Office

The location of the Principal Office (i.e.: Post Office Box) shall be determined by the Treasurer with the approval of the Board.

Social Functions

On the 5th Tuesday of the month, a social gathering of members, guests and prospective members is to be held. The gathering will take place at the business location of one of the members. Exceptions to this general rule are to be approved by the Board of Directors. Members hosting the event are to be reimbursed by the EAGG for food and drink expenses up to \$200.

Other social functions of the EAGG membership, along with specific financial guidelines must be approved by the Board of Directors and the general membership.

Financial Matters

Members are to pay dues of \$125 per quarter.

Initiation Fee for new members is \$50

The Executive Director of the EAGG shall be paid \$100 per month. (October 2010, the position of Executive Director is suspended until activated again by the Board of Directors)

The Treasurer and President are the only members authorized to sign checks for the EAGG

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The active member filling the category of CPA in the EAGG shall prepare all tax forms and other official financial documents. If there is not a CPA as an active member, then the Board of Directors shall approve a CPA to complete tax forms and other official financial documents.

Guest Speakers

The EAGG member in charge of programs may from time to time invite a guest speaker to a regular meeting. Protocol for the topic of the guest speaker shall be the same as for a regular member. The topic shall not be about a pet project, charity, political candidates or to provide a platform for the guest speaker.

If the Program Director wants to present a gift to the guest speaker as a Thank You, the EAGG will reimburse costs of up to \$15.

Requirements for Active Members

1. Attend regularly scheduled membership meetings unless urgent health or business reasons prevent attendance.
2. A member may be authorized to have an alternate representative for the business. The member and/or alternate must not have unexcused absence exceeding three meetings during any calendar quarter. If such should occur, the business shall forfeit membership automatically. The only exception to this automatic forfeiture shall be prolonged illness, or valid cause, brought to the attention of the Board in writing. (By Laws, Article II, Section 7).
3. Each member is responsible for submitting an Absence Excuse when the member or alternate does not attend a meeting. The Board shall approve or disallow the Absence Excuse. The member may optionally defer submitting an excuse request until he has reached the three absence limit. Currently, the bottom of the Lead Sheet provides space for dates absent and the reason. Whoever collects the Lead Sheets is responsible for informing the Board of this information if this section of the Lead sheet has been filled out.
4. Dependable and consistent income is critical to the successful operation of the Association. Dues are due on the first day of each calendar quarter and payable no later than the 10th day of each quarter (By Laws, Article III, Section 3)
5. Each member shall report as quickly as practical to the membership any business information, unless confidential, that might enable members to acquire additional business.
6. Each member shall refer and recommend the EAGG member business to friends, family and business associates.
7. Each member shall handle all referred business in such a thorough manner that it will reflect credit on the recommending member.
8. Each member shall familiarize himself with the various businesses represented in the Association for the purpose of maximizing the number of recommendations that can be made.

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Leave of Absence

If for personal and/or business reasons, a member requests a Leave of Absence the following applies.

Member must submit in writing to the Board of Directors an official request for the Leave of Absence.

The Board will review the request and notify the member, in writing, the outcome of the request. If granted, the member is to be notified that dues must still be paid during the absence and that their return attendance is expected at the first meeting of the following quarter.

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